

**To:** Kandil, Shereen[Kandil.Shereen@epa.gov]; Rychlenski, Ann[Ann.Rychlenski@wsp.com]  
**From:** AccardiDey, AmyMarie[AmyMarie.Accardi-Dey@wsp.com]  
**Sent:** Tue 7/14/2020 5:48:36 PM (UTC)  
**Subject:** RE: Registering for the public meeting  
ATT00001.txt

Shereen – The advertisement is a little confusing. The text says that we can participate in the public meeting by going to EPA website. I am assuming that the link to join the meeting will be somewhere on the main webpage. The very long website address is only to pre-register. If these two statements are true, then I would recommend a slight change in the wording, because it is very confusing (even for me and I join webinars all the time).

Suggested wording:  
“To participate in the public meeting, please visit our website **FOR THE LINK** and for more information: [www.epa.gov/superfund/riverside-industrial](http://www.epa.gov/superfund/riverside-industrial). To participate by telephone **AND LISTEN**, please call into the conference line, 315-565-0493, Code: 304001388#. **WE ARE REQUESTING VIEWERS TO PRE-REGISTER** in advance of the meeting at <https://www.eventbrite.com/e/us-epa-riverside-industrial-park-proposed-plan-virtual-public-meeting-tickets-113382201216> or by emailing Shereen Kandil, Community Involvement Coordinator, at [kandil.shereen@epa.gov](mailto:kandil.shereen@epa.gov) or calling her at (212) 564-4333. **HOWEVER, PRE-REGISTRATION IS NOT A REQUIREMENT TO ATTEND THE MEETING.**

AmyMarie Accardi-Dey, PhD, PG, CPC  
Phone: 1-914-620-5110

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**From:** Kandil, Shereen <Kandil.Shereen@epa.gov>  
**Sent:** Tuesday, July 14, 2020 1:25 PM  
**To:** Rychlenski, Ann <Ann.Rychlenski@wsp.com>  
**Cc:** AccardiDey, AmyMarie <AmyMarie.Accardi-Dey@wsp.com>  
**Subject:** RE: Registering for the public meeting

The language has been used before, I’d like to leave it.

We are encouraging pre-registration but it’s not required. People can register even as the meeting starts. We’ve managed it before.

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**Shereen Kandil**  
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**From:** Rychlenski, Ann <Ann.Rychlenski@wsp.com>  
**Sent:** Tuesday, July 14, 2020 1:22 PM

**To:** Kandil, Shereen <[Kandil.Shereen@epa.gov](mailto:Kandil.Shereen@epa.gov)>  
**Cc:** AccardiDey, AmyMarie <[amymarie.accardi-dey@wsp.com](mailto:amymarie.accardi-dey@wsp.com)>  
**Subject:** Registering for the public meeting

We have a question about the above. **Must** people register in advance in order to participate in the virtual meeting? What if they do not - are they locked out? How long in advance must they register, and can they register at the very last minute say at 7:00 p.m.? AmyMarie has some concerns about the language describing the registration and would like to make things as clear as possible for prospective participants - there's ALWAYS someone with a question at the last minute! And on translating the ad into Spanish - consider it done - no problem.

Ann Rychlenski

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